

COMMITTEE: **SITE SELECTION**

DUTIES: Solicit RFP's for the following events: Mid Year, Annual, Maintenance, Executive Conference, Resident Training, FS S Training, Service Coordinator/ R.I.C. Training or any other event scheduled. Present a summary of all RFP's received to the Board with a recommendation of preferred Hotel. Upon board Approval the Chair will negotiate a contract with the Hotel to be presented to the President for signature.

RESPONSIBLE KHA OFFICER: **PRESIDENT**